



Deputy Chief Financial Officer

City of Round Rock, TX



221 East Main Street, Round Rock, TX 78664



The Community

From its frontier beginnings in the early 1800s to its present-day economic impact on the region, Round Rock has been a city of influence in Central Texas. Located just 15 miles north of downtown Austin, the City is one of the fastest growing and best managed municipalities in Texas. Round Rock's tradition is preserved in its historic downtown, but its modern commercial/retail areas and major high-quality developments now set the City apart from its neighbors. Over 120,000 residents call Round Rock home and benefit from its award-winning master planning efforts and forward-thinking public officials who have established an open and inclusive style of government.



Our location also provides ready access to the State Capital, multiple colleges, several large hospitals and medical educational facilities, and a long list of high-tech industries.



Round Rock is home to Dell Technologies, among other widely recognized Fortune 500 companies, and provides ready access to multiple colleges and several large hospitals. The City enjoys a reputation for being extremely safe, with one of the lowest crime rates, for communities of equivalent size, in the state. With an abundant water supply to facilitate continued growth, one of the lowest property tax rates in the state, an award-winning school system with extensive parks and green space, Round Rock has become a community of choice for families coming to Central Texas.

The award-winning Round Rock Independent School District (RRISD) serves over 48,000 students in Williamson County and a small portion of Travis County. RRISD consists of five high schools, nine middle schools, 30 elementary schools and two Alternative Learning Centers. Round Rock higher education opportunities include campuses for Texas State University, Austin Community College and Texas A&M Health Sciences. More than a dozen higher education institutions are located within a twenty minute to one-and-a-half-hour drive of Round Rock, including the University of Texas at Austin, Texas A&M, Baylor University and St. Edward's University. Round Rock's population has an exceptional level of education, and local businesses are provided with an intelligent, well-educated workforce.

Recreational amenities abound within the community and in nearby jurisdictions. The City's well developed parks system has over 30 neighborhood and regional parks spanning over 1,000 acres; a newly renovated, award-winning public-play golf course; and over 20 miles of built hike and bike trails. Round Rock has earned the title of Sports Capital of Texas by hosting some of the biggest youth and recreational sports tournaments for athletes from all over the world at its state-of-the-art indoor and outdoor facilities. Round Rock has its own Triple A minor league baseball team, the Round Rock Express, which is affiliated with the Texas Rangers. The Express plays its home games at the 10,000-seat Dell Diamond Baseball Park.



For other sports-minded residents, major Big 12 and small college sports of all kinds can be found in Austin and at the University of Texas. Water sports are plentiful in the region as Round Rock is conveniently located within a few miles of recreational centers found at Lake Travis and Lake Austin, all situated along the lower Colorado River. Community diversity is celebrated and appreciated; residents have a positive "can do" attitude and provide warm/friendly Texas style hospitality, and the City itself is a vibrant, growing community with a variety of housing and a stable economy. The quality of life in Round Rock remains incredibly high and helps to invite people to live and work in "a community for the future."



City of Choice

Round Rock was ranked among America's Best Cities to Live by Money Magazine in 2019. In addition, here are some recent accolades we are proud to report:

- No. 3 Best Performing City (Milkeninstitute.org, 2021)
- No. 8 Best City to Buy a House (Niche.com, 2020)
- Best Minor League Baseball Town (Smartasset.com, 2019)
- No. 5 Best Place to Move to in Texas (Homecity.com, 2020)

Government

The Mayor and six Council members, acting as the elected representatives of the citizens of Round Rock, formulate public policy to meet community needs and assure orderly development in the City. The City Council appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions. The City Council's public policy activities include adopting the City's annual budget and establishing general objectives; reviewing and adopting all ordinances and resolutions; and approving purchases and contracts as prescribed by City Charter and State Law.

The Department

Round Rock prides itself on exemplifying Council's first strategic goal: Financially Sound City Providing High Value Services and serving as a model of financial stewardship and transparency.

- Three AAA bond ratings, one of only 8 cities in Texas with both GO & Utility Revenue debt AAA ratings.
- All five (5) Comptroller transparency stars, one of 12 cities in Texas with this distinction.
- Long range financial planning for all major funds and strong financial policies.
- Long history of GFOA recognition awards for its Annual Budget, Annual Comprehensive Financial Report and PAFR.
- Annual Operating and Capital Budget of \$420.2 million for FY 2020/21.
- Average investment portfolio of \$350 million.
- Strong city-wide and departmental focus on leadership. The Finance Department's operations and management are centered around its core values of Drive, Transparency, Quality, Respect, Innovation & Leadership.



The Position

The Deputy CFO is responsible for the day-to-day financial and budget operations of the City. The Deputy CFO supports the CFO with proactive solutions to best meet the City's needs in an ethical and cost-effective manner, while providing leadership and development to staff and setting a high standard of teamwork and stewardship. The Deputy CFO supervises the Budget & Accounting Manager and Controller positions and oversees a staff of 20 professional and technical support staff.

Essential Functions and Responsibilities

- Assists the CFO with leadership, development, evaluation and day-to-day management of the Finance Department operations and staff.
- Responsible for financial operations including accounting, budget, capital projects, debt, investment & treasury, payroll, and revenue analysis & forecasting.
- Uses strong leadership and collaborative skills in managing complex interactions with departments, outside entities, team members, legal and external auditors.
- Manages a variety of technical accounting and analysis functions for the City; evaluates and analyzes financial issues and policies and recommends solutions as needed.
- Provides oversight in the use of technology development and operations for the City's primary financial systems (Munis) and oversight to develop, implement, and maintain additional programs as needed to ensure streamlined processes, strong internal controls, enhance reporting and promote transparency.
- Develops and provides written and oral presentations to City Council, boards and commissions, public and City departments as needed.
- Represents the City on regional boards as needed
- Coordinates the operations of other Finance Department divisions including Purchasing, Utility Billing and Municipal Court. May directly supervise any of these divisions depending on City and CFO needs.

Knowledge, Skills, and Abilities

- Comprehensive knowledge of governmental financial reporting including GASB, GFOA and state guidelines and best practices
- Experience with accounting operations including AP, Payroll, Grants, CIP and related processes
- Experience with governmental budgeting and reporting practices
- Experience with investments & treasury, debt, revenue forecasting and analyses
- Evaluate and solve highly complex accounting and financial issues

Education and Experience

Qualified applicants will have a Bachelor's degree in Accounting, Finance, Business Administration, or closely related field; a Master's degree is preferred. At least seven (7) years progressively responsible municipal government and finance management experience including at least five (5) years of supervisory and leadership experience is required. A CPA, CFGO or comparable certification is highly desired.

The Ideal Candidate

The ideal candidate will bring strength in financial reporting, budgeting, and analytics. This person should be a strategic leader with experience working in a customer focused department with a high-performance culture; municipal experience is highly preferred.

This person will demonstrate superior communication skills and have the ability to make decisions pertaining to staff and procedures within the department. The ideal candidate should possess the capacity and interest to be an effective mentor and leader for staff, developing and strengthening relationships across departmental lines. The ideal candidate must be able to set a positive example of competence, professionalism, energy and work ethic to the department. Advanced written and oral communication skills are imperative for this position.

Salary

The City of Round Rock is offering a competitive salary commensurate with experience and a comprehensive benefits package. Relocation assistance will also be available for the successful out-of-area candidate.

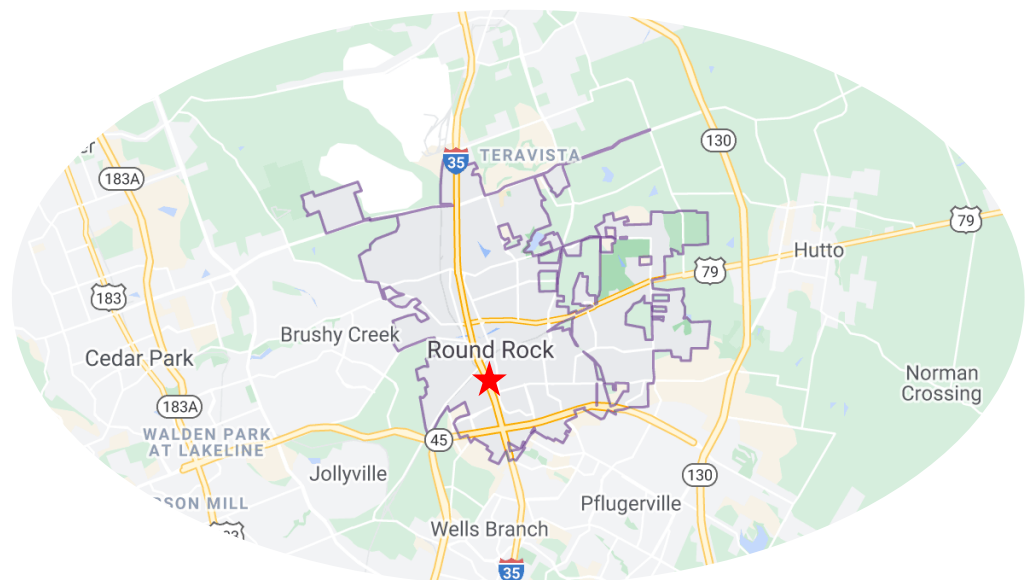
How to Apply

Interested applicants should forward a cover letter and resume to:

resumes@affionpublic.com

Reference: RRDCFO

Affion Public
PO Box 794
Hershey, PA 17033
888.321.4922
www.affionpublic.com



The City of Round Rock is an Equal Employment Opportunity Employer.